



317 Wolf River Drive, PO Box 278
Fremont, WI 54940
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Employment Application

Read carefully before filling out your application
A resume may not be substituted for this official application in whole or in part.

Study the minimum qualifications listed in the announcement. If you believe that you meet these qualifications, complete this application. Answer all questions applicable to the position for which you are applying. Be thorough. Your answers determine whether you will be considered for the position.

Your completed application, together with any additional information specified in the announcement, must be received not later than the closing date if specified in the announcement. Incomplete or unsigned applications cannot be processed.

Applicant Information

Full Name: Last First M.I. Date:

Address: Street Address Apartment/Unit #

City State ZIP Code

Home Phone: Cell Phone:

Email: Former Names Used:

Date Available: Social Security No.: Desired Salary:\$

Position Applied for:

Have you ever worked for this company? YES NO If yes, when?

Are you 18 years of age or older? YES NO

Do you possess a valid driver's license? YES NO D.L. Number:

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever been convicted of a felony? YES NO

If yes, explain:

Village of Fremont is an Equal Opportunity Employer.

Education

High School: City & State:

Did you graduate? YES NO Year GED? YES NO Year

Undergraduate/Technical College: _____ **City & State:** _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Course of Study: _____

Graduate College: _____ **City & State:** _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Course of Study: _____

Other (Specify): _____ **City & State:** _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Course of Study: _____

References

List three persons we may contact at this time who are not related to you and have definite knowledge of your qualifications and fitness for the position for which you are applying. Do not give names of supervisors listed under Experience.

Full Name: _____ Business/Occupation: _____

Address: _____ Phone: _____

Full Name: _____ Business/Occupation: _____

Address: _____ Phone: _____

Full Name: _____ Business/Occupation: _____

Address: _____ Phone: _____

Previous Employment

Please start with most recent position

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact this employer for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact this employer for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact this employer for a reference? YES NO

Special Skills and Qualifications

Summarize your special skills or qualifications for this position: _____

Office Work: Typing (words per minute): _____ List office machines other than a typewriter which you can operate skillfully:

List Professional, trade, business or civic activities and offices held. You may exclude memberships which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status:

Describe any specialized training, apprenticeship, skills and extra-curricular activities:

Disclaimer and Signature

False or misleading information in this application may be grounds for not employing you, or for dismissing you after you begin work. All statements are subject to investigation, including a check of your fingerprints, police records, and former employers. All the information you give will be considered in reviewing your application.

I certify that all of the statements made in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.

Signature: _____ Date: _____